

# INSTITUTE OF SPACE TECHNOLOGY

## **Tender for Convocation 2024**

Institute of Space Technology (IST), invites sealed bids/tenders from renowned firms registered with FBR, having experience of holding convocation ceremony and providing services for catering/food at university convocations on following terms: -

1. Event place should be within the radius of 9km of IST.
2. Event place should be capable of accommodating up to 1200 persons.
3. Tender procedure will base upon "Single Stage-Single Envelope" bidding method as prescribed under PPRA's rules.
4. The bidding documents, having detail of services/menu, can be obtained from the office of the signed during working hours from Monday to Friday or can be downloaded from the PPRA / IST web sites.
5. Sealed bids, as per procedure mentioned in tender documents, must reach the under mentioned office by 04<sup>th</sup> Sept. 2024 by 1130 hrs. The bids received till the stipulated date & time will be opened on the same day at 1200 hrs, in the presence of bidder or their representatives.
6. Prices quoted should be inclusive of all taxes.
7. The Institute of Space Technology reserves the right to reject any or all bids in accordance with rules in vogue.

**Deputy Director (Administration)**

Institute of Space Technology

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